

# FONASBA MEMBERSHIP ENQUIRY



## ENQUIRY RESPONSE FORM

<b>ORIGINATING ASSOCIATION:</b>	<b>AGEMAR (Venezuela)</b>
<b>ENQUIRY DETAILS:</b>	<p><i>In Venezuela, shore passes are issued by the agent on the basis of information provided on the Crew List. The passes are then taken to the immigration authorities for signature, for which a fee is charged per signature. Please advise whether, in your country:</i></p> <p><i>1. Shore passes are issued by the ship agent on behalf of the security authorities or directly by the authorities themselves?</i></p> <p><i>2. If the authorities issue or endorse/sign the shore pass, is there normally a charge for doing so?</i></p>
<b>REPLY TO:</b>	<b>admin@fonasba.com</b>
<b>CLOSING DATE FOR REPLIES:</b>	<b>Friday 30<sup>th</sup> June 2017</b>

### RESPONDING ASSOCIATION COMMENTS: (Please include any attachments)

Algeria	<p>1. Shore passes are issued by authorities;</p> <p>2. There is no charge issuing a shore pass.</p>
Argentina	<p>In Argentina it is required by authorities:</p> <p>1. The “Shore passes” are made following strictly the crew list data, with Master’s signature and later they will be signed/ intervened by Immigration Authorities at arrival and departure of vessel.</p> <p>2. For this intervention of immigration authorities, there is no specific fee. There is a fee for vessel’s arrival and departure that covers the whole control process including this item.</p>
Belgium	<p>Shore passes do not exist in Belgium. A seaman with a seaman’s book and a passport is allowed to visit the city where the port is situated and the adjacent municipalities during the time the vessel is in the port.</p> <p>He is however only allowed to leave the vessel once the incoming crew list has been checked and endorsed by the border police, and brought back on board the vessel by the agent. A seaman visiting the city or the adjacent municipalities needs to carry a copy of this list, signed by the captain/stamped by the vessel, with him.</p> <p>If a seaman wants to go beyond this area, he will need to have a valid Schengen (tourist) visa.</p>

Brazil	<ol style="list-style-type: none"> <li>1. Crew members can go ashore holding valid seaman's book or passport. In some ports entry card valid for 90 days issued by immigration.</li> <li>2. No tax applied, but a US\$ 2.00 fee per crew can be charged by brokers.</li> </ol>
Côte d'Ivoire	<ol style="list-style-type: none"> <li>1. In Côte d'Ivoire, shore passes are issued by immigration officers on board vessel during vessel clearance if required by ship. Vessel is charged by number of shore passes delivered.</li> <li>2. However, shore pass process can be done by the ship agent on behalf of ship directly in Immigration office in emergency case, vessel being charged by number of shore passes delivered.</li> </ol>
Croatia	<ol style="list-style-type: none"> <li>1. Shore passes are issued by local Immigration authorities. Agent / vessel provides only signed &amp; stamped shore pass request.</li> <li>2. Since 01<sup>st</sup> Feb 2017 shore passes are free of charge. Before, immigration tax was approx. 17 USD / crew member.</li> </ol>
Cyprus	<ol style="list-style-type: none"> <li>1. For the shore passes of the crew the Agents should send to the Immigration Office a relevant letter providing all the necessary information and the Immigration Office issues the shore passes under the entire responsibility of the interested Agent.</li> <li>2. As it is mentioned hereabove shore passes are issued exclusively by the Competent Public Authority. If shore passes are issued during normal working hours no any fee is charged. For services provided during overtime hours a fee amounting to 20 Euro per hour or p.t.o. is paid.</li> </ol>
Denmark	<ol style="list-style-type: none"> <li>1. The shore pass is secured by statutory law and no formal authority is required, however, on the basis the seaman on shore leave is listed on the crew list in National Single Window.</li> <li>2. n/a</li> </ol>
Dubai	<ol style="list-style-type: none"> <li>1. Arranged by the Agent in conjunction with Immigration Department.</li> <li>2. Immigration charge USD 32.00 fee.</li> </ol>
Finland	<p>1. Seamen subject to visa requirement can go ashore with approved and valid seamen's' document or with his valid national passport and a Schengen visa. However not all seamen's' documents are recognised by Finnish Boarder Guard, including some recognised in other countries. In deciding whether to accept a document, Finnish Border guards closely follow the ILO convention.</p> <p>Attached is a list of nationalities requiring visa along with list of seamen's' documents that are NOT approved in Finland. For instance Seafarer's identification and Record Book is common within the Philippines but the document is not ratified in ILO. (Nor is the Philippine Seaman's book.)</p> <p>The holder of such a document may not go ashore unless he also possesses a valid Schengen visa.</p>

France	<p>1. As far as France is concerned, shore pass does not exist.</p> <p>At the port, vessel crew can land with a passport or seamen's book, but they have to stay on port area.</p> <p>In case of injuries or illness, sailors are taken to the hospital by the agent, with a passport and a visa.</p>
Greece	<p>1. DIRECTLY BY THE AUTHORITIES THEMSELVES</p> <p>2. YES. 0.88 EURO PER CREW MEMBER</p>
Hungary	We do not have shore passes.
Israel	The Shore Passes are issued directly by the Immigration Authorities to the Seamen without any Charge.
Italy	<p>1. In Italy shore passes are issued by Immigration Office for non-European crew only. Furthermore for some non-European crew (subject to agreement between the countries) shore passes are not needed. Validity of shore pass: days of ship's stay in port.</p> <p>2. Cost for issuing of shore pass: free of charge. In case of repatriation of crew member (nationality requiring visa only) transit visa to be issued by Immigration Office. Relevant cost: Euro 60.00 per visa.</p>
Japan	<p>1. Naccs (Nippon Automated Cargo and Port Consolidated System)" with electrical communication system has been implemented for customs clearance procedure by Governmental Authorities in Japan. Upon arrival at first Japanese port, ship's agent are obliged to submit necessary information including crew list as well as ship's itinerary in Japan.</p> <p>Then Customs office will issue shore pass for ship's crew at first port, then agent will return shore pass to customs office at last calling port in Japan.</p> <p>2. There is no applicable charge for issuing shore pass by Customs office.</p>
Jordan	<p>1. In Jordan, shore passes are issued by the agent of the ship on the basis of information provided on the official Crew List signed and stamped by ship and agent.</p> <p>2. The passes are then taken to the immigration authorities for signature, for which there is no fee is charged per signature.</p>
Kenya	<p>1. Directly by the authorities.</p> <p>2. Authorities issue the port pass at a fee.</p>
Libya	<p>1. Provided by the agent and signed by the authorities</p> <p>2. Yes. 25LD per process</p>

Malta	<p>1. Neither the authorities nor agents issue any shore passes in Maltese ports.</p> <p>The attending agent is obliged to leave a crew list at the entrance / exit gate preferably endorsed by Immigration police so that when crew exit and re-enter the Terminal to board again their vessel, the gate security can tally with same.</p> <p>Crew are obliged to have their passport/seamen's book with them when visiting shore.</p> <p>2. Crew list endorsement is normally done during Free Pratique and no charges apply.</p>
Morocco	<p>1. The crew members have to go personally to the immigration office to collect their shore passes which are issued by the immigration authorities against their passports and seaman's book.</p> <p>2. No charge is applied.</p>
The Netherlands	<p>In the Netherlands we do not have shore passes. As soon as harbour police in a physical or administrative way have checked the crew (list) they are free to be out on shore leave. Must say that this depends a bit on whatever nationalities are on board the ship. Crew is always advised when they go ashore to have their sign in booklet (as we call it seafarer's booklet) on them and leave their passports on board. No charges involved whatsoever.</p>
Portugal	<p>1. Shore passes (only for non-European) are issued by the ship agent and stamped (authorized) by the immigration authority.</p> <p>2. There is a charge of 1.04 Euros per each.</p>
Slovenia	<p>1. In our country, Police on sea pratique is taking crew list, which is posted on entry of the port, and port security staff control all crew.</p> <p>2. About charging, each agency has their internal tariff for shore passes. Some of them are not charging (MSC/CMA/MAERSK etc.).</p>
South Africa	<p>1. In South Africa the crew member will have to present himself to immigration and have his passport stamped on entering the country, undertake his shore leave and on completion return to immigration have his passport stamped outward then return to the vessel.</p> <p>2. No fee is applicable except transport cost to immigration to have his passport stamped inward and outward unless the owner provides transport and absorbs the cost.</p>
Sweden	<p>1. Directly by the authorities.</p> <p>2. Yes</p>
UK	<p>1. The UK Authorities do not issue shore passes. Crew can come and go on shore leave as they please in the UK. Some facilities issue shore passes but that is just so the crew can pass through the gate. Crew Lists are submitted in advance of the vessels arrival and anyone of interest to the authorities is confined to the vessel until seen.</p> <p>2. There is no charge for any of this.</p>

Uruguay	<p>1. In Uruguay, shore passes are issued by the agent on the basis of the information provided in the Crew List and signed by the ship's authorities. The passes are taken to the port authorities, and exchanged for others with the information of the crew member and their photos, for the time that has been granted.</p> <p>2. There is no cost.</p>
USA	<p>In the USA, shore passes are granted by Customs &amp; Border Protection (CBP) upon entry of the vessel. The ship agent is typically present at CBP boarding and assists with the issuance of approved shore leave passes (I-95). There is no charge by the authorities for issuance of shore passes.</p>

## **Restricted nationalities ( need visa to Schengen area)**

AFGANISTAN  
ALBANIA (Visafree with biometric passport)  
ALGERIA  
ANGOLA  
ARMENIA  
AZERBAIJAN  
BAHRAIN  
BANGLADESH  
BELARUS  
BELIZE  
BENIN  
BHUTAN  
BOLIVIA  
BOSNIA & HERTSEGOVINA ( Visafree with biometric passport)  
BOTSWANA  
BURKINA FASO  
BURMA/MYANMAR  
BURUNDI  
CAMBODIA  
CAMEROON  
KAPE VERDE  
CENTRAL AFRICAN REPUBLIC  
CHAD  
CHINA  
COMOROS  
CONGO  
COTE D'IVOIRE  
CUBA  
DEMOCRATIC REPUBLIC OF CONGO  
DJIBOUTI  
ECUADOR  
EGYPT  
EQUATORIAL GUINEA  
ERITREA  
ETHIOPIA  
FIJI  
GABON  
GAMBIA  
GEORGIA  
GHANA  
GUINEA  
GUINEA-BISSAU  
GUYANA  
HAITI  
INDIA  
INDONESIA  
IRAN  
IRAQ  
JAMAICA  
JORDAN  
KAZAKHSTAN  
KENYA  
KUWAIT  
KYRGYZSTAN  
LAOS  
LEBANON  
LESOTHO  
LIBERIA

LIBYA  
MADAGASCAR  
MALAWI  
MALDIVES  
MALI  
MAURITANIA  
MOLDOVA ( Visafree with biometric passport)  
MONGOLIA  
MOROCCO  
MOSAMBIK  
NAMIBIA  
NAURU  
NEPAL  
NIGER  
NIGERIA  
NORTH KOREA  
OMAN  
PAKISTAN  
PAPUA NEW GUINEA  
PHILIPPINES  
QATAR  
RUSSIA  
RWANDA  
SÃO TOMÉ JA PRÍNCIPE  
SAUDI ARABIA  
SENEGAL  
SERBIA ( Visafree with biometric passport)  
SIERRA LEONE  
SOUTH AFRICA  
SOUTH SUDAN  
SRI LANKA  
SUDAN  
SURINAME  
SWAZIMAA  
SYRIA  
TAJIKISTAN  
TANZANIA  
THAILAND  
TOGO  
TUNISIA  
TURKEY  
TURKMENISTAN  
UGANDA  
UKRAINE  
UZBEKISTAN  
VIETNAM  
YEMEN  
ZAMBIA  
ZIMBABWE

## **Seaman's documentation NOT accepted by Finnish Authorities**

Albania: Seaman's book  
Antigua and Barbuda: Seafarer's book & Seaman's Certificate of identity  
Azerbaijan: Seafarer's Identity document  
Barbados: Seaman's Identity book  
China: Seafarers passport, Seaman's Identity book HK, Seafarer's Identity Certificate. Seaman's book is accepted  
Dominica: Seaman's certificate of nationality and identity  
East-Timor: Seaman's book  
Ecuador: Seaman's book  
Egypt: Seaman's passport  
Gambia: Seaman's book  
Georgia: Seaman's book  
Ghana: Seamen's certificate of nationality and identity  
Grenada: Seamen's certificate of nationality and identity  
Iraq: Seaman's book  
Jamaica: Seamen's certificate of nationality and identity  
Jordan: Seaman's record book and certificates of discharge  
Lebanon: Seaman's book  
Liberia: Seaman's Identification and record book  
Libya: Seaman's passport  
Maldives: Seaman's book  
Malaysia: Seaman's record book  
Mali: Seaman's book  
Marshall Islands: Seafarer's Identification and record book  
Mauritania: Seaman's book  
Mauritius: Seamen's certificate of nationality and identity  
Moldova: Seaman's book  
Morocco: Seaman's book Livret Maritime/Libreta de navegacion  
Mozambique: Seaman's book  
Myanmar: Seaman's book  
Nepal: Seaman's record book and certificates of discharge  
Niger: Seaman's book  
North-Korea: Seaman's book & Seafarer's passport  
Philippines: Seafarer's Identification and Record Book (Seaman's book accepted)  
Russia: Seaman's passport (Red covered) Паспорт моряка (Blue covered accepted)  
Saint Lucia: Seamen's certificate of nationality and identity Saint Vincent ja Grenadiinit: Seamen's certificate of nationality and identity  
Seychells: Fisherman's record book  
Sierra Leone: Seaman's Identity book  
Somalia: Seaman's book  
St Vincent and the Grenadines: Seamen's certificate of nationality and identity  
Tanzania: Seaman's Identity book/ Seaman's record book and Identity document  
Thailand: Seaman's book  
Tonga: Seaman's book  
Turkmenistan: Seaman's passport  
Tuvalu: Seamen's record book and certificate of discharge  
Ukraine: Crew member certificate Посвідчення члена екіпажу (Seaman's book & ID accepted)  
Vanuatu: Seaman's book  
Yemen: Seaman's book